

Background

Akros is a cutting edge organization that establishes data-driven and technologically appropriate systems to improve the health, social and well-being of disadvantaged communities. We pride ourselves in our ground-level knowledge of the service delivery systems where we work, and our ability to provide novel, lasting solutions implemented in developing regions.

General Responsibilities

The EMIS Deputy Program Manager will support the EMIS Program Manager in the planning, coordination, development and providing oversight to a provincial wide Education Management Information System implemented in all the districts with the Copperbelt Province. The position holder will work closely with the stakeholders in the education sector including the donor organization, key actors within central channels of Ministry of General Education at the national, provincial, district and community levels and Akros senior management to facilitate program objectives and optimize resource flow.

Specific Responsibilities

1. Support the Project Manager to ensure effective implementation of project activities and that the generated project information is utilized by the key relevant people at the province, district, schools and community levels.
2. Work closely with the informatics team to ensure that necessary information is readily accessible (in easily understandable ways) to the different stakeholders at the provincial and district education boards, head teachers, teachers and the key stakeholders in the community.
3. Regularly conduct demonstrations, training, mentoring and coaching sessions to key Ministry of Education staff at the central, provincial, district and school levels enhancing their capacities to ensure effectively utilize the information generated depending on their needs to make informed decisions and actions.
4. Regularly monitor the effective functioning of all the project hardware distributed to the relevant people to ensure that they are in good working conditions with the necessary programmes.
5. Support and coordinate all EMIS implementation and supervision efforts at national, provincial, district, school and community levels.
6. Monitor project progress through the established information management system, quickly identifying implementation issues and backstopping field staff to resolve the issues.
7. Routinely assess whether project activities are sufficient to achieve programmatic outcomes; swiftly develop and validate alternate strategies where necessary
8. Back-stop a team of Surveillance Officers (SO's) to ensure individual implementation efforts are in line with programmatic outcomes
9. Participate in EMIS-related advocacy events as may be necessary
10. Conduct routine field-visits with SO's to monitor implementation efforts; provide field-based mentoring to harmonize Akros' supervision approach

Minimum Qualifications

- A Bachelor's degree is required for this position and candidates with Masters degree in relevant field like Information Systems Management, Computer Science, Education Management, Development and Social Studies; Project Management will be highly preferred.
- 3 - 5 years' experience with program management, information systems management in developing countries
- Strong experience working with donors, provincial, districts and sub-district structures and managing a dynamic team
- Self-starter who will thrive through exemplifying ownership and initiative
- Excellent technical writing, quantitative and critical thinking skills
- Excellent skills computer skills with fluency in MS Excel, Word, PowerPoint
- Candidate should be highly productive and internally motivated
- Candidate should work well against complex and challenging delivery schedules
- Candidate should be culturally adaptable and sensitive
- Demonstrable field experience in rural Zambia required
- Zambian national preferred

Location, and Term

This position is based in Lusaka, Zambia and will require nearly 75% travel within the Copperbelt Province. Akros strives to provide competitive remuneration to its staff. The position will be initially for a period of one year.

Application Instructions

Applications are due no later than 30th June 2017. Candidates will be interviewed on a rolling basis and are encouraged to apply early. To apply, please submit a cover letter and CV with references to careers@akros.com with "**Application: EMIS Deputy Program Manager**" as the email's subject line.